Government of the People's Republic of Bangladesh

Annual Performance Agreement (APA)

Between

The Cabinet Secretary
and
The Secretary, Bridges Division

2014-2015
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Preamble

The Annual Performance Agreement is made and entered into on ...........................................

BETWEEN

The Secretary, Bridges Division, representing the Minister, Ministry of Road Transport and Bridges, Government of the People’s Republic of Bangladesh.

AND

The Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People’s Republic of Bangladesh.

The parties hereto agree as follows:
Section 1:
Ministry's/Division's Vision, Mission, Strategic Objectives and Functions

1.1 Vision
Uninterrupted road transportation network throughout the country

1.2 Mission
Promote socio-economic development through construction and maintainance of bridges, flyovers, expressways, tunnels etc. having length of 1500 m and above.

1.3 Functions

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<tbody>
<tr>
<td>1</td>
<td>Planning, implementation, Monitoring and evaluation of bridges of 1500 and over, tunnel, toll road, flyover, expressway, causeway, ring road etc</td>
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<td>2</td>
<td>Operation and maintenance of bridges, tunnels, toll roads etc.</td>
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<td>3</td>
<td>Fixing and collection of tolls for various classes of traffic using the bridges, tunnels, toll roads etc.</td>
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<td>4</td>
<td>Ensuring security of designated areas of big bridges and other infrastructures</td>
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1.4 Strategic Objectives

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<td>Integrated and smooth transportation network</td>
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<td>2</td>
<td>Rapid road transportation</td>
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<tr>
<td>3</td>
<td>Reducing traffic congestion in big cities</td>
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<tr>
<td>4</td>
<td>Quality operation and maintenance of big bridges, tunnels etc.</td>
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</table>
# Section 2:
Strategic Objectives, Activities, Performance Indicators and Targets

<table>
<thead>
<tr>
<th>Strategic Objectives</th>
<th>Weight of Strategic Objective</th>
<th>Activities</th>
<th>Performance Indicator (PI)</th>
<th>Unit</th>
<th>Weight of PI</th>
<th>Target / Criteria Value</th>
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Section 2:
Strategic Objectives, Activities, Performance Indicators and Targets

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<th>Activities</th>
<th>Performance Indicator (PI)</th>
<th>Unit</th>
<th>Weight of PI</th>
<th>Target / Criteria Value</th>
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<td>[4] Quality operation and maintenance of big bridges, tunnels etc.</td>
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<td>Implementation of Citizens' Charter (CC)</td>
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<td>Publication of CC in website or others means</td>
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<td>Implementation of Grievance Redress System (GRS) system</td>
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<td>Publishing names and contact details of GRS focal point in the website</td>
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<td>Sending GRS report(s) to the Cabinet Division from January 2015</td>
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<th>Performance Indicator (PI)</th>
<th>Unit</th>
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<td>[4.1.3] Blastered angular rock supplied and stockpiled</td>
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* Mandatory Objective(s)
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### Mandatory Strategic Objectives

1. Implementing Innovations
   - Implemented decisions of the innovation team
   - Date: 31/12/2014, 31/01/2015, 28/02/2015, 31/03/2015, 30/04/2015

2. Improve governance
   - Compliance with RTI Act and proactive disclosure
   - Percentage of information, mentioned in the RTI Act and related regulations, disclosed in the website
   - Date: 31/01/2015, 31/03/2015, 30/04/2015, 28/02/2015, 31/12/2014

3. Improve Financial Management
   - Improve compliance with the Terms of Reference of the Budget Management Committee (BMC)
   - Budget Implementation Plan (BIP) prepared and Quarterly Budget Implementation Report (QIMR) submitted to Finance Division (FD) meeting FD requirements
   - Number of reports: 5, 4, 3, 2, 1
   - Number of BMC meetings: 4, 3, 2, 1

4. Improve audit performance
   - Percentage of outstanding audit objections disposed off during the year
   - Number of BMC meetings: 3, 1

* Mandatory Objective(s)
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<tr>
<td>* Efficient Functioning of the Annual</td>
<td>2.00</td>
<td>Timely submission of Draft APA</td>
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<td>Performance Agreement (APA) System</td>
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* Mandatory Objective(s)

**Target / Criteria Value**

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<th>Excellent</th>
<th>Very Good</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
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<tr>
<td>100%</td>
<td>90%</td>
<td>80%</td>
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Section 3:
Trend Values of the Performance Indicators

<table>
<thead>
<tr>
<th>Strategic Objectives</th>
<th>Activities</th>
<th>Performance Indicators</th>
<th>Unit</th>
<th>Actual Value for FY 12-13</th>
<th>Actual Value for FY 13-14</th>
<th>Target Value for FY 14-15</th>
<th>Projected Value for FY 15-16</th>
<th>Projected Value for FY 16-17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ministry/Division Strategic Objectives</td>
<td>Integrated and smooth transportation network</td>
<td>Land acquired</td>
<td>Acre</td>
<td>0</td>
<td>876.85</td>
<td>4</td>
<td>296.4</td>
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<tr>
<td></td>
<td></td>
<td>Affected Families rehbilited</td>
<td>Number</td>
<td>0</td>
<td>680</td>
<td>650</td>
<td>800</td>
<td>468</td>
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<tr>
<td></td>
<td>Main bridge construction of PMBP</td>
<td>CSC appointed for Main Bridge and RTW</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>15/12/2014</td>
<td>--</td>
<td>--</td>
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<tr>
<td></td>
<td></td>
<td>Physical construction</td>
<td>%</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>25</td>
<td>35</td>
</tr>
<tr>
<td></td>
<td>River Training Works of PMBP</td>
<td>Contract awarded</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>14/01/2015</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Physical construction</td>
<td>%</td>
<td>0</td>
<td>0</td>
<td>4</td>
<td>25</td>
<td>30</td>
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<tr>
<td></td>
<td>Approach Roads construction of PMBP</td>
<td>Physical construction</td>
<td>%</td>
<td>0</td>
<td>18</td>
<td>38</td>
<td>40</td>
<td>2</td>
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<td></td>
<td>Service Area-2 construction of PMBP</td>
<td>Physical construction</td>
<td>%</td>
<td>0</td>
<td>5</td>
<td>42</td>
<td>50</td>
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<td></td>
<td>Environmental mitigation for PMBP</td>
<td>Afforestation done</td>
<td>number</td>
<td>23000</td>
<td>21000</td>
<td>11500</td>
<td>11000</td>
<td>12000</td>
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<tr>
<td></td>
<td>Karnaphulli tunnel construction</td>
<td>MoU signed</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>04/01/2015</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Commercial agreement signed</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>18/06/2015</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Consultant appointed</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>24/06/2015</td>
<td>--</td>
<td>--</td>
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<tr>
<td></td>
<td>Rapid road transportation</td>
<td>Construction of Dhaka-</td>
<td>MoU signed</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>08/02/2015</td>
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### Section 3:
Trend Values of the Performance Indicators

<table>
<thead>
<tr>
<th>Strategic Objectives</th>
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<th>Unit</th>
<th>Actual Value for FY 12-13</th>
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<th>Projected Value for FY 15-16</th>
<th>Projected Value for FY 16-17</th>
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</thead>
<tbody>
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<td><img src="image-url" alt="Table content" /></td>
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<th>Strategic Objectives</th>
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<th>Target Value for FY 14-15</th>
<th>Projected Value for FY 15-16</th>
<th>Projected Value for FY 16-17</th>
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</thead>
<tbody>
<tr>
<td>[4] Quality operation and maintenance of big bridges, tunnels etc.</td>
<td>[4.1] Operation and maintenance of Bangabandh bridge</td>
<td>[4.1.1] Contractor appointed for cracks repair</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>04/06/2015</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td></td>
<td>[4.1.2] Bhuapur Hard Point repaired</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>21/06/2015</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td></td>
<td></td>
<td>[4.1.3] Blasted angular rock supplied and stockpiled</td>
<td>%</td>
<td>--</td>
<td>--</td>
<td>95</td>
<td>--</td>
<td>--</td>
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<tr>
<td></td>
<td></td>
<td>[4.1.4] Separate truck lane constructed</td>
<td>%</td>
<td>--</td>
<td>--</td>
<td>95</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>[4.2] Operation and maintenance of Mukterpur bridge</td>
<td>[4.2.1] Modern toll collection system installed</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>30/10/2014</td>
<td>--</td>
<td>--</td>
<td></td>
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<tr>
<td></td>
<td>[4.2.2] Overlay work on bridge deck surface completed</td>
<td>Date</td>
<td>--</td>
<td>--</td>
<td>10/05/2015</td>
<td>--</td>
<td>--</td>
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## Section 4:
Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Performance Indicators</th>
<th>Description</th>
<th>Implementing Department/Agencies</th>
<th>Measurement and Source of Data</th>
<th>General Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1.1.1] Land acquired</td>
<td>Land to be acquired for the implementation of PMBP.</td>
<td>Ministry of Land, DC Offices of the concerned districts, BBA, Bridges Division</td>
<td>Project progress report, IMED Progress report, Working paper &amp; Minutes of ADP review meeting of the Ministry</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1.1.2] Affected Families rehabilited</td>
<td>Families affected due to land acquisition for PMBP will be given plots at the RS sites.</td>
<td>BBA, DC offices of concerned districts.</td>
<td>IMED progress report, Project progress reports, Working paper &amp; Minutes of the ADP review meeting of the Ministry</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>1.2.1] CSC appointed for Main Bridge and RTW</td>
<td>The consultant who will supervise the construction works of main bridge and RTW of PMBP</td>
<td>BBA</td>
<td>Consultant progress report, Project progress report, IMED report, Working paper &amp; minutes of ADP review meeting of the Ministry</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>1.2.2] Physical construction</td>
<td>Construction works of main bridge of PMBP.</td>
<td>BBA</td>
<td>Progress reports of Contractor and Consultant, IMED progress report, Working paper &amp; minutes of ADP review meeting of the Ministry</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>1.3.1] Contract awarded</td>
<td>Appointment of contractor for construction of RTW.</td>
<td>BBA</td>
<td>IMED progress report, Project progress report, ADP review meeting</td>
<td></td>
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</tbody>
</table>
## Annual Performance Agreement (APA) for Bridges Division -(2014-2015)

### Section 4:
Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

<table>
<thead>
<tr>
<th>SI.No</th>
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<th>Measurement and Source of Data</th>
<th>General Comments</th>
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</thead>
<tbody>
<tr>
<td>6</td>
<td>1.3.2] Physical construction</td>
<td>Construction works of RTW of PMBP.</td>
<td>BBA</td>
<td>Progress report of contractor and consultant, IMED progress report, ADP review meeting of the Ministry</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>1.4.1] Physical construction</td>
<td>Construction works of Mawa Approach road and Janjira Approach road of PMBP</td>
<td>BBA</td>
<td>Progress report of contractor and consultant, IMED progress report, Project progress report, ADP review meeting</td>
<td></td>
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<td>8</td>
<td>1.5.1] Physical construction</td>
<td>Construction work of Service Area-2 of PMBP.</td>
<td>BBA</td>
<td>Progress report of consultant, IMED report, ADP review meeting</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>1.6.1] Afforestation done</td>
<td>Tree plantation at the site of PMBP as per EMP.</td>
<td>BBA</td>
<td>Project progress report, Consultant progress report, ADP review meeting</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>1.7.1] MoU signed</td>
<td>Signing of MoU for construction of Karnaphuli tunnel on G-to-G basis.</td>
<td>BBA</td>
<td>Signed MoU,</td>
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</table>
### Section 4:
Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Performance Indicators</th>
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<th>Measurement and Source of Data</th>
<th>General Comments</th>
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</thead>
<tbody>
<tr>
<td>11</td>
<td>1.7.2] Commercial agreement signed</td>
<td>Signing of commercial agreement through negotiation for construction of Karnaphuli tunnel on G-to-G basis</td>
<td>BBA</td>
<td>Signed commercial agreement</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>1.7.3] Consultant appointed</td>
<td>Appointment of consultant for preparation of LAP, RAP &amp; EMP for Karnaphuli tunnel project</td>
<td>BBA</td>
<td>Prepared LAP, RAP &amp; EMP</td>
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</tr>
<tr>
<td>14</td>
<td>2.1.2] Commercial agreement signed</td>
<td>Signing of commercial agreement through negotiation for construction of Dhaka-Ashulia elevated expressway on G-to-G basis</td>
<td>BBA</td>
<td>Signed commercial agreement</td>
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<tr>
<td>15</td>
<td>2.1.3] Consultant appointed</td>
<td>Appointment of consultant for conducting detailed feasibility study for confirming the viability of Dhaka-Ashulia elevated expressway project.</td>
<td>BBA</td>
<td>Prepared feasibility study report</td>
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### Section 4:
**Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology**

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Performance Indicators</th>
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<th>Measurement and Source of Data</th>
<th>General Comments</th>
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</thead>
<tbody>
<tr>
<td>16</td>
<td>2.2.1] Detailed design framework approved</td>
<td>Design to be finalized on the basis of approved design framework</td>
<td>BBA</td>
<td>Approved design framework</td>
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</tr>
<tr>
<td>17</td>
<td>2.2.2] Detailed design finalized</td>
<td>Preparation of detailed design which will be used for construction of BRT elevated lane</td>
<td>BBA</td>
<td>Prepared detailed design</td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>3.1.2] RAP approved for 1st trench</td>
<td>Affected families due to land acquisition will given compensation &amp; will be rehabilitated as per RAP</td>
<td>BBA</td>
<td>Prepared RAP</td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>3.1.3] Affected people compensated</td>
<td>The affected families due to land acquisition will be given extra cash as per actual market price</td>
<td>BBA</td>
<td>Project progress report</td>
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</table>
## Section 4:
Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

<table>
<thead>
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<th>Measurement and Source of Data</th>
<th>General Comments</th>
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</thead>
<tbody>
<tr>
<td>21</td>
<td>3.2.1] Detailed design finalized</td>
<td>Preparation of detailed design which will be used for construction of Dhaka elevated expressway</td>
<td>BBA</td>
<td>Prepared Detailed Design</td>
<td></td>
</tr>
<tr>
<td>22</td>
<td>3.2.2] Detailed Design approved</td>
<td>Construction work will be done as per approved design</td>
<td>BBA</td>
<td>Consultant progress report</td>
<td></td>
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<tr>
<td>23</td>
<td>3.3.1] Utilities relocated for first trench</td>
<td>Utilities to be relocated along the alignment of Dhaka Elevated Expressway before starting construction</td>
<td>BBA, Bangladesh Army, WASA, DESCO, DPDC, BTCL, TITAS</td>
<td>Project progress report</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>3.4.1] Physical construction</td>
<td>Construction works of Dhaka elevated Expressway</td>
<td>BBA</td>
<td>Consultant progress report, IMED report</td>
<td></td>
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<tr>
<td>25</td>
<td>4.1.1] Contractor appointed for cracks repair</td>
<td>Contractor for repair of cracks inside the box of Bangabandhu bridge</td>
<td>BBA</td>
<td>Progress report</td>
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</table>
## Section 4:
**Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology**

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Performance Indicators</th>
<th>Description</th>
<th>Implementing Department/Agencies</th>
<th>Measurement and Source of Data</th>
<th>General Comments</th>
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<tbody>
<tr>
<td>26</td>
<td>4.1.2] Bhuapur Hard Point repaired</td>
<td>Repair of existing guide bund named as Bhuapur Hard point</td>
<td>BBA</td>
<td>MB, Own fund development activities review meeting</td>
<td></td>
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<tr>
<td>27</td>
<td>4.1.3] Blastered angular rock supplied and stockplied</td>
<td>Supply &amp; storing rocks for emergency repair works of Guide Bund of Bangabandhu bridge</td>
<td>BBA</td>
<td>MB, Own fund development activities review meeting</td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>4.1.4] Separate truck lane constructed</td>
<td>Construction of separate truck lane on both side of Bangabandhu bridge</td>
<td>BBA</td>
<td>MB, Own fund development activities review meeting</td>
<td></td>
</tr>
<tr>
<td>29</td>
<td>4.2.1] Modern toll collection system installed</td>
<td>Installation of modern toll collection system at Mukerpur bridge</td>
<td>BBA</td>
<td>Operated toll collection system, MB, Own fund development activities review meeting</td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>4.2.2] Overlay work on bridge deck surface completed</td>
<td>Overlay work on deck surface of Mukterpur bridge</td>
<td>BBA</td>
<td>MB, Own fund development activities review meeting</td>
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## Section 5:
Specific Performance Requirements from other Ministries/Divisions

<table>
<thead>
<tr>
<th>Organisation Type</th>
<th>Organisation Name</th>
<th>Relevant Performance Indicator</th>
<th>What is your requirement from this organisation</th>
<th>Justification for this requirement</th>
<th>Requirement from this Organisation</th>
<th>What happens if your requirement is not met</th>
</tr>
</thead>
</table>

Annual Performance Agreement (APA) for Bridges Division -(2014-2015)
### Section 6:
Outcome of Ministry/Division

<table>
<thead>
<tr>
<th>Outcome/Impact</th>
<th>Jointly responsible for influencing this outcome / impact with the following organisation(s) / division(s) / ministry(ies)</th>
<th>Performance Indicator(s)</th>
<th>Unit</th>
<th>Actual FY 12-13</th>
<th>Actual FY 13-14</th>
<th>Target FY 14-15</th>
<th>Projection FY 15-16</th>
<th>Projection FY 16-17</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong> Improving interrupted road communication</td>
<td>Ministry of Road Transport and Bridges, Bridges Division, Finance Division, Planning Commission</td>
<td>Physical progress achieved in PMBP</td>
<td>%</td>
<td></td>
<td></td>
<td>10</td>
<td>25</td>
<td>25</td>
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<tr>
<td><strong>2</strong> Playing role in reducing congestion in Dhaka city</td>
<td>Ministry of Road Transport and Bridges, Bridges Division, Finance Division, Planning Commission</td>
<td>Physical progress achieved in Dhaka elevated expressway project</td>
<td>%</td>
<td>6</td>
<td>10</td>
<td>25</td>
<td>35</td>
<td></td>
</tr>
</tbody>
</table>
Whereas,

I, the Secretary, Bridges Division representing the Minister, Ministry of Road Transport and Bridges, Government of the People's Republic of Bangladesh commit to the Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People's Republic of Bangladesh to deliver the results described in this agreement.

I, the Cabinet Secretary, Cabinet Division, on behalf of the Prime Minister, Government of the People's Republic of Bangladesh, commit to the Secretary, Bridges Division to provide necessary support for delivery of the results described in this agreement.

Signed,

[Signature]
Secretary
Bridges Division

23.02.2015
Date

[Signature]
Cabinet Secretary
Cabinet Division

23.04.2015
Date
### Acronyms

<table>
<thead>
<tr>
<th>Sl.</th>
<th>Acronym</th>
<th>Description</th>
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<tr>
<td>1</td>
<td>BBA</td>
<td>Bangladesh Bridge Authority</td>
</tr>
<tr>
<td>2</td>
<td>BRT</td>
<td>Bus Rapid Transit</td>
</tr>
<tr>
<td>3</td>
<td>CSC</td>
<td>Construction Supervision Consultant</td>
</tr>
<tr>
<td>4</td>
<td>DD</td>
<td>Detailed Design</td>
</tr>
<tr>
<td>5</td>
<td>EMP</td>
<td>Environmental Management Plan</td>
</tr>
<tr>
<td>6</td>
<td>FDEE</td>
<td>First Dhaka Elevated Expressway Company Ltd.</td>
</tr>
<tr>
<td>7</td>
<td>G-to-G</td>
<td>Government to Government</td>
</tr>
<tr>
<td>8</td>
<td>LAP</td>
<td>Land Acquisition Plan</td>
</tr>
<tr>
<td>9</td>
<td>MB</td>
<td>Measurement Book</td>
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<td>No.</td>
<td>Acronym</td>
<td>Description</td>
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<tr>
<td>10</td>
<td>MoU</td>
<td>Memorandum of Understanding</td>
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<td>11</td>
<td>PMBP</td>
<td>Padma Multipurpose Bridge Project</td>
</tr>
<tr>
<td>12</td>
<td>RAP</td>
<td>Resettlement Action Plan</td>
</tr>
<tr>
<td>13</td>
<td>RS</td>
<td>Resettlement Site</td>
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